

Committee: Overview & Scrutiny Committee	Date: 1 st April 2014	Classification: Unrestricted	Report No.
Report of: Service Head, Democratic Services Originating Officer(s): Antonella Burgio, Committee Officer, Democratic Services		Title: Log of Actions Requested at Overview and Scrutiny Committee Meetings During the Municipal Year 2013-14 (3) Wards: All	

1. SUMMARY

- 1.1 The attached report provides a summary of actions requested by Overview and Scrutiny Committee (OSC) arising from the reports and matters considered by the Committee in the current municipal year.

2. RECOMMENDATION

- 2.1 That the OSC note the contents of the attached log of actions that have been requested including the meeting on 4th March 2014.
- 2.2 That the OSC note progress made on actions that remain outstanding and the completion of the actions as indicated in the attached log.

3. BACKGROUND AND RATIONALE

- 3.1 The Local Government Act 2000 established arrangements for an Executive and Overview and Scrutiny Committees in the majority of local councils in England and Wales. It gave powers to Overview and Scrutiny Committees to hold the Executive to account and to carry out its own investigations and reviews into matters for which the Council is responsible. To perform this role Overview and Scrutiny Committees receive reports and presentations of relevant information in accordance with Local Government Access to Information Rules.
- 3.2 At its meetings, when considering matters placed before the Overview and Scrutiny Committee, Members will from time to time request additional information or actions from officers. to assist with their deliberations on the matters that are being examined.
- 3.2 This report provides an update on all such requests made by the Committee and information by which Members may also monitor the progress of actions that have yet to be completed.

4. COMMENTS OF THE CHIEF FINANCIAL OFFICER

4.1 There are no immediate financial implications arising from this report.

5. LEGAL COMMENTS

5.1 The requests for additional material and officer actions assist the Overview and Scrutiny Committee to discharge fully its statutory and other functions. This report updates progress in respect of all requests made by the Committee. There are no immediate legal implications arising from this report.

6. APPENDICES

- Appendix - Actions Outstanding List as at 1st April 2014

**Local Government Act, 1972 Section 100D (As amended)
List of "Background Papers" used in the preparation of this report**

Brief description of "background papers"	Name and telephone number of holder and address where open to inspection.
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None